



Short Term Quotation Notice

Date: 28/06/2016

UP Health Systems Strengthening Project invites quotation for **Supply of Office Furniture** at UPHSSP Indira Nagar, Lucknow.

Eligible bidders are requested to submit their proposal on or before 12.07.2016 up to 3.00 pm. Quotations will be opened on the same day at 3.30 pm before the bidders.

Details of quotation can be obtained from the office of UPHSSP or it can be download from our website i.e. [uphssp.org](http://uphssp.org) & [uphealth.up.nic.in](http://uphealth.up.nic.in).

Additional Project Director



## U.P. Health System Strengthening Project

Training Block-2, State Health & Family Welfare Training Institute,

C-Block, Indira Nagar, Lucknow-226016. U.P.

Phone : + 91-522-2354318 : Fax + 91-522-2340538 : email : [pd\\_uphsdp@sifv.com](mailto:pd_uphsdp@sifv.com)

Ref: No.: 1139/UPHSSP/PSU/166- Stationary /16-17

Date: 29/06/2016

### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER, SHOOPING PROCEDURES

To,

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\_\_\_\_\_  
\_\_\_\_\_

Sub: Invitation for Quotation for "Supply of Office Stationary Items " for UPHSSP Office, Indira Nagar-Lucknow.

Dear Sirs,

1. You are invited to submit your most competitive quotation for the following goods:-

Brief Description of the Goods	Quantity	Bid Security	Delivery Period	Place of Delivery
Supply, of Office Stationary Items	As per attached Format for Quotation	Rs. 8100.00	15 days	UPHSSP office, Indira Nagar Lucknow

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 152 million towards the cost of the U.P. Health Systems Strengthening Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Bid Price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.
- The rates offered should valid for 01 year

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed
- (b) conform to the terms and conditions, and specifications
- (c) Purchaser must produced documents defining TIN No., PAN No. & details of Bank A/C
- (d) copies of original documents defining the constitution or legal status, place of registration, and principal place of business
- (e) manufacturer authorization certificate

The Quotations would be evaluated for all the items together.

7. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.


7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made after satisfactory completion of the work.

9. Normal commercial warranty/guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by 3.00. hours on 12.07.2016.

11. We look forward to receiving your quotations and thank you for your interest in this project.

  
(Dr Harsh Sharma)  
Additional Project Director  
UPHSSP, IndiraNagar, Lucknow

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**FORMATE FOR QUATATION**

Sl. No	Item	Unit	Qty	Rate	Amount
1	Attendance Register (Thick)	Nos	4		
2	Alpin	Pkt	25		
3	Add Gel Pen(Blue& Black)	Nos.	100		
4	Add Gel V5(Blue& Black)	Nos.	100		
5	Ball Pen	Nos.	600		
6	Gel Pen	Nos.	500		
7	Box File	Nos.	100		
8	Cadak	Nos.	800		
9	CD Cover (Paper)	Nos.	200		
10	CDR	Nos.	200		
11	CDR/W	Nos.	50		
12	Dak File Folder	Nos.	6		
13	Dak Receipt Register	Nos.	4		
14	Dispatch Register	Nos.	4		
15	Meeting Pad	Nos.	1000		
16	Envelope A-4 Size Brown	Nos.	200		
17	Envelope 9 x4	Box	50		
18	Envelope A-4 Size Brown Cloth Bound	Nos.	100		
19	Envelope File Size Cloth Bound	Nos.	50		
20	Flage (Re-Stick Note) three color	Nos.	200		
21	Glue Stick 15 Gram	Nos.	250		
22	Highlighter	Nos.	100		
23	Scale 12"	Nos.	10		
24	L Type Folder	Nos.	1500		

*[Handwritten Signature]*

25	Paper Cutter	Nos.	12		
26	Pencil HB	Pkt	20		
27	Pincile Rubber (Natraj)	Pkt	10		
28	Piolet Pen	Nos.	300		
29	Punch Machine Single	Nos.	20		
30	Spiral note book Small size (pad)	Nos.	100		
31	Cello Tape big 3"	Nos.	25		
32	Cello Tape big ½"	Nos.	50		
33	Stapler Big	Nos.	10		
34	Stock Ledger	Nos.	2		
35	Stapler Small	Nos.	50		
36	Stapler Pin Small	Pkt	100		
37	U Clip	Pkt	20		
38	A-4 Photo Copy Paper 70 GSM	Rim	1500		
39	Yellow colour flag 3x3 inch	Nos.	20		
40	Yellow colour flag 3x5 inch	Nos.	15		
41	Paper Rack	Nos.	30		
42	Register Single Coir	Nos.	50		
43	Register Double Coir	Nos.	30		
44	Register four coir	Nos.	30		
45	File cover with printing	Nos.	1000		
46	Pencil Sharpner	Pkt	5		
47	Matrix Note Book Meedium size	Nos.	50		
48	Pocket Spril note book	Nos.	50		
49	Permanent marker	Nos.	10		
50	Engagment Stand A-4 size	Nos.	10		



51	Tag Lachhi	Nos.	1000		
52	Eresser (Pen Type)	Nos.	20		
53	Treasury Register-4Coir	Nos.	2		
54	11-C Treasury Register-4Coir	Nos.	2		
55	Thick Register -6 no.	Nos.	6		
56	Plastic Dori	Kg.	2		
57	Punch Machine Dubal	Nos	6		
58	Calculator 12 Degit	Nos	6		
59	Binding Clip 25 mm	Nos	6		
60	Tag long Size (Dori)	Nos	50		
61	Stapler Pin Big	BOX	10		
62	White Bold marker	Nos	10		
63	Stamp Pad Small	Nos	5		
64	Stamp Pad Big	Nos	5		
65	Cello Griper Pen	Nos	100		
66	CD Blank	Box	2		
	Total				

Supplier Name & Signature With  
Seal

